

**INFORMATION SHEET
ON
WORK PERMISSION
FOR PEOPLE IN J-2 STATUS**

REGULATIONS: U.S. Immigration regulations make it possible for people in J-2 status to obtain work authorization from the United States Citizenship and Immigration Services (USCIS). The work can be of any kind, on or off-campus, full-time or part-time.

People in J-2 status can get work permission to work if the income from the work is not for the support of the J-1 person with whom the J-2 is affiliated. The J-2 can work only if the income is to be used for his/her own support and perhaps the support of other family members.

PROCEDURE:

The following documents should be mailed to:

United States Citizenship and Immigration Services (USCIS)
Texas Service Center
P.O. Box 851041
Mesquite, TX 75185-1041

Your request *must* include:

Form I-765

Photocopy of I-94 card front and back of J-2 visa holder

Photocopy of I-94 card front and back of J-1 visa holder

Passport copies (demographic pages, passport validity page, visa stamp information)

2 immigrant styled photographs (see instructions listed on back of this sheet)

Photocopy of most recent form DS-2019 (front and back)

Letter requesting work authorization (sample provided below)

\$340.00 check or money order made payable to **USCIS**

Sample Letter:

TO WHOM IT MAY CONCERN:

I am a J-2 dependent of J-1 exchange visitor (name of J-1 person) and I am writing to request permission to work. My (husband, wife, mother, father, as the case may apply to you) receives (salary, stipend, grant, or whatever) from (source of funds) sufficient to provide for all of (his/her) expenses. I want to be employed to provide for my expenses (and those of my child/children). Any income derived from my employment will be used exclusively for my support (and that of my child/children) and not for supporting my (husband, wife or parent).

Enclosed is a copy of my form I-94, a copy of my (husband's, wife's or parent's) form I-94 and a photocopy of the pink copy of the DS-2019 form.

Sincerely yours,

(Signature)
(Name typed)
(Address)

PHOTOGRAPH REQUIREMENT

Two color photographs with a white background taken no earlier than 30 days before submission to the USCIS. They should be unmounted: printed on thin paper; glossy; and unretouched. All photos should be identical. All photos must meet the specifications for full frontal/passport photos.

For more information on photo standards visit the Department of State website at <http://www.travel.state.gov/passport/pptphotos/index/html> or contact the USCIS National Customer Service Center at 1-800-375-5283. Lightly print your name on the back of each photo with a pencil. You may obtain the proper and acceptable photographs at the place listed below:

Walgreen Drug Store
6130 Highway 49
Hattiesburg, MS
(601) 545-6956

Operating hours: 8 a.m. to 9:30 p.m., Everyday of the week
Cost for two photographs \$7.99 plus tax

PLEASE NOTE: Please allow 60-90 days for the processing of the Employment Authorization Document (EAD).

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